

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

May 25, 2021

**Call to Order:** The meeting was called to order by Mr. Schultz at 6:00PM.

**Pledge:** Ms. Fusco

**Minutes:** A motion was made by Mr. Vander Molen and seconded by Mr. Ristau to approve the minutes of the April 27<sup>th</sup> Regular Meeting and the May 11<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported that FF Nolan and FF Beebe have completed the RFFT Program. They will begin training shifts this week.

**Treasurer's Report:** No report.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Ristau, seconded by Mr. Vander Molen, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$64,505.38. Also, pending checks (33377 – 33394) and ACH's amounting in total to \$48,028.81. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** Motion made by Mr. Vander Molen, seconded by Mr. Ristau, to approve the bank reconciliations for April 2021. All Commissioners present voting in the affirmative. Motion approved.

**Correspondence:**

- None

**Response Statistics:**

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	01/31/2021	81	106	187
	01/31/2020	49	108	157

**Training Requests:**

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT</u>	<u>BOARD</u>
Cowan	Executive Fire Officer Program	Montour Falls, NY	\$0	\$337.25	GR/PVM

## **COMMITTEE REPORTS:**

**Apparatus and Equipment:** The Chief reported that E-8 is progressing and that they are preparing the body for mounting.

**Buildings and Grounds:** Chief Green reported that he met with vendors regarding the repair of the building heat pumps. He also reported he will be sending out a RFP for the preventative maintenance agreement that expires at the end of the year. He will also request an assessment from them regarding a replacement plan.

**Finance:** No report.

**Long-Range Planning:** No report.

**Personnel/Staffing:** No report

**Legal:** No report.

## **OLD BUSINESS:**

**COVID-19:** No update.

**EMS Durable Equipment Purchase Program:** The Chief reported that he is still working on obtaining executable documents. Approval is in the hands of the financing department.

**New Hires:** The Chief requested authorization to hire four new fire fighters. A motion was made by Mr. Ristau and seconded by Mr. Vander Molen to hire Blake Harden, Tyler Scanlon, Benjamin Winkler and Jacob Thornton as Firefighter EMT Basic. All Commissioners present voted in the affirmative. Motion approved.

**2020 Audited Financial Statements:** Ms. Fusco presented the 2020 audited financial statements. A motion was made by Mr. Ristau and seconded by Mr. Vander Molen to accept the 2020 audited financial statements. All Commissioners present voted in the affirmative. Motion approved.

## **NEW BUSINESS:**

**Travel Request Adjustment:** Chief Green requested an adjustment increase of \$112.72 to the training/travel reimbursement for LT Pienkowski. A motion was made by Mr. Ristau and seconded by Mr. Vander Molen to increase the reimbursement to LT Pienkowski to \$1,217.72. All Commissioners present voted in the affirmative. Motion approved.

### **Executive Session:**

A motion was made by Mr. Ristau, seconded by Mr. Vander Molen to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:12PM.

A motion was made by Mr. Vander Molen, seconded by Mr. Ristau to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 6:19PM.

No business was conducted during the Executive Session.

### **Adjournment:**

There being no further business, the motion to adjourn was made by Mr. Vander Molen, seconded by Mr. Ristau. All Commissioners present voted in the affirmative. Meeting adjourned at 6:19PM.

### **MEETING ATTENDANCE:**

Commissioners: Schultz, Ristau and Vander Molen. Treasurer Fusco, Chief Green, and DFD President Steinberg.

Kerrie Fusco  
Acting Secretary  
May 25, 2021