

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

February 23, 2021

**Call to Order:** The meeting was called to order by Ms. Scicchitano at 6:00PM.

**Pledge:** Mr. Vander Molen

**Minutes:** A motion was made by Mr. Militi and seconded by Mr. Karoglanian to approve the minutes of the February 9<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported that the new hire starts 2/25/2021. He will participate in a modified orientation. All recruits begin recruit training on March 1<sup>st</sup>.

**Treasurer's Report:** Ms. Fusco stated that requests for proposals were sent out to local accounting firms to provide quotes as outside auditors for 2020. Bids are due March 1<sup>st</sup> and will be reviewed and presented at the March 9<sup>th</sup> meeting.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Vander Molen, seconded by Mr. Militi, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$57,296.03. Also, pending checks (33237 – 33259) and ACH's amounting in total to \$49,173.46. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** None.

**Correspondence:**

- None

**Response Statistics:**

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	01/31/2021	81	106	187
	01/31/2020	49	108	157

## Training Requests:

<u>NAME</u>	<u>EVENT</u>	<u>LOCATION</u>	<u>COMP</u>	<u>AMT</u>	<u>BOARD</u>
Flemming, Dixon	Hands on Street Smart Search	Clay, NY	\$1,780	\$590	SM/KK
Dixon	Fire Service Instructor I	NYS Academy of Fire	\$3,370	\$220	PVM/SM
Beebe	Recruit FF Training Program	Manlius, NY	\$0	\$0	PVM/SM
Green	Heavy Rescue Conference	Syracuse, NY	\$0	\$195	PVM/SM
Green	Triangle Fire Memorial Association – TRAVEL ONLY	Queens, NY			

## COMMITTEE REPORTS:

**Apparatus and Equipment:** Work has started on E-8. They will be making trips to view progress of the work.

**Buildings and Grounds:** No report.

**Finance:** No report.

**Long-Range Planning:** Ms. Scicchitano will be meeting with the Chief this week.

**Personnel/Staffing:** No report.

**Legal:** No report.

## OLD BUSINESS:

**COVID-19:** The Chief stated that the District is reviewing the current operational plan as well as EMS SOG's related to COVID. New guidance from the NYS Fire Districts is out and he anticipates changes.

## NEW BUSINESS:

**EMS Supplies:** The Chief presented a purchase order in the amount of \$2,472.72. The PO included various EMS supplies including N-95 masks. A motion was made by Mr. Karoglanian, seconded by Mr. Vander Molen to approve the purchase of EMS supplies. All Commissioners present voted in the affirmative. Motion approved.

**Out of County Training:** The Chief requested approval for Squad 9 and one or both command vehicles to be used as transportation to the Madison County Fire Training Facility and City of Utica Fire Department CPAT facility as necessary for Recruit Training. A motion was made by Mr. Militi, seconded by Mr. Vander Molen to approve the use of District vehicles for recruit training purposes. All Commissioners present voted in the affirmative. Motion approved.

**Chief's 2020 Annual Report:** The Chief presented his 2020 Annual Report. A motion was made by Mr. Karoglanian, seconded by Mr. Militi to accept the Chief's 2020 Annual Report. All Commissioners present voted in the affirmative. Motion approved.

**Annual Update Document:** Ms. Fusco presented the 2020 Annual Update Document. A motion was made by Mr. Militi, seconded by Mr. Karoglanian to accept the 2020 Annual Update Document. All Commissioners present voted in the affirmative. Motion approved.

**Adjournment:**

There being no further business, the motion to adjourn was made by Mr. Militi, seconded by Mr. Vander Molen. All Commissioners present voted in the affirmative. Meeting adjourned at 6:18PM.

**MEETING ATTENDANCE:** (virtual)

Commissioners: Karoglanian, Militi, Scicchitano and Vander Molen. Treasurer Fusco, Chief Green, FF Karasek, LT Pienkowski, DFD President Steinberg.

Kerrie Fusco  
Acting Secretary  
February 23, 2021