

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

July 27, 2021

**Call to Order:** The meeting was called to order by Mr. Schultz at 6:04PM.

**Pledge:** DFD President Steinberg

**Minutes:** A motion was made by Mr. Karoglanian and seconded by Mr. Ristau to approve the minutes of the June 22<sup>nd</sup> Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported that Assembly Member, Pam Hunter, awarded a \$360,000 joint AFG grant to the DeWitt Fire District and East Syracuse for hydrant fittings. The Town owns all hydrants so the District will need to work with the Town. The Chief has spoken with Town Board members Docter and Chiarenza regarding the Town fronting the money up front. He is hoping the Town will work with the District on this grant.

Chief Green met with Fayetteville and Manlius Chiefs to discuss apparatus and long range planning.

Chief Green will be meeting with Ms. Fusco next week to begin the 2022 budget process. Purchases going forward at the District will be priority only.

Chief Green reported that he has auctioned surplus assets and the District should be receiving approximately \$5,000.

**Treasurer's Report:** Ms. Fusco reported that the June financials were distributed prior to the meeting.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Karoglanian, seconded by Mr. Ristau, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$199,906.19. Also, pending checks (33440 – 33468) and ACH's amounting in total to \$53,680.46. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** Motion made by Mr. Karoglanian, seconded by Mr. Ristau, to approve the bank reconciliations for June 2021. All Commissioners present voting in the affirmative. Motion approved.

**Correspondence:**

- None

## **Response Statistics:**

| Year-To-Date<br>Response Stats: | DATE       | GENERAL | E.M.S. | TOTAL |
|---------------------------------|------------|---------|--------|-------|
|                                 | 06/30/2021 | 467     | 610    | 1,077 |
|                                 | 06/30/2020 | 386     | 601    | 987   |

**Training Requests:** None

## **COMMITTEE REPORTS:**

**Apparatus and Equipment:** Chief Green reported that E-8 is progressing. The emergency lights are ordered. Anticipates completion closer to Labor Day. He also reported that he is working with Fayetteville on possibly swapping R-7 with one of their vehicles. Mr. Schultz requested that the Chief provide full details on the transaction as a permissive referendum will be required.

**Buildings and Grounds:** Discussed under new business.

**Finance:** Discussed under new business.

**Long-Range Planning:** Mr. Ristau reported that he is scheduled to meet with the Chief tomorrow to discuss long-range planning.

**Personnel/Staffing:** Chief Green reported that the four new hires have completed the onboarding training and have been assigned to a shift until they leave for the academy. Mr. Schultz reported that the union will vote on one last piece of the contract their next Tuesday meeting. He will send out a red-line version to the rest of the Board after.

**Legal:** No report.

**OLD BUSINESS:** None

## **NEW BUSINESS:**

**Savings CD Renewal:** Ms. Fusco reported that the current 6-month savings CD matures on July 28<sup>th</sup>. She requested that the Board approve the renewal of a 3-month CD for \$500,000 at a rate of .15%. A motion was made by Mr. Karoglanian and seconded by Mr. Ristau to authorize Ms. Fusco to renew a 3-month CD for \$500,000. All Commissioners present voted in the affirmative. Motion approved.

**HVAC Repair:** Chief Green reported that he received four quotes to repair the AC unit in the front office. He is waiting on clarification on one quote. No action was taken.

**Wellington Road Parking Lot:** Chief Green reported that he received two quotes for brush and tree removal for the Wellington parking lot. The lowest quote was \$1,925 from American Dream. A motion was made by Mr. Karoglanian and seconded by Mr. Ristau. All Commissioners present voted in the affirmative. Motion approved.

**Building Exterior Cleaning:** Chief Green reported that he did not receive many responses for cleaning the mold forming along the exterior building. One quote was received for \$4,455. After discussion it was decided to wait until Spring.

**PPE Purchases:** Chief Green presented PO 8726 in the amount of \$24,063.30 to purchase 10 sets of turnout gear (Fire-End & Croker), PO 8726 in the amount of \$2,010 to purchase 6 helmets (Municipal Emergency Services) and PO 8732 in the amount of \$1,680 to purchase fire boots (Jerome Fire). A motion was made by Mr. Karoglanian and seconded by Mr. Ristau. All Commissioners present voted in the affirmative. Motion approved.

**Housekeeping Supplies:** Chief Green presented PO 8734 in the amount of \$1,147.70 to purchase housekeeping supplies. A motion was made by Mr. Ristau and seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Motion approved.

**Commendations:** Chief Green presented the CNY Call Commendation to LT Flemming, FF Natoli and FF Dixon. They were recognized for their extraordinary efforts on a stroke call that resulted in a positive outcome. Job well done.

Mr. Schultz informed the Board that tonight was Mr. Karoglanian's last night as a Commissioner on the Board. He thanked him for his services and wished him well.

**Adjournment:**

There being no further business, the motion to adjourn was made by Mr. Karoglanian, seconded by Mr. Ristau. All Commissioners present voted in the affirmative. Meeting adjourned at 6:24PM.

**MEETING ATTENDANCE:**

Commissioners: Schultz, Ristau and Karoglanian. Treasurer Fusco, Chief Green, DFD President Steinberg, FF Natoli, FF Harden, LT Flemming and FF Dixon.

Kerrie Fusco  
Acting Secretary  
July 27, 2021