

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

April 27, 2021

**Call to Order:** The meeting was called to order by Mr. Schultz at 6:00PM.

**Pledge:** FF Boyle

**Minutes:** A motion was made by Ms. Scicchitano and seconded by Mr. Karoglanian to approve the minutes of the April 13<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported that the District is working with the Jamesville-DeWitt School District Safety Task Force. The District is also training with the DeWitt Police Department's Rescue Task Force.

**Treasurer's Report:** No report.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Mili, seconded by Ms. Scicchitano, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$65,847.76. Also, pending checks (33334 – 33357) and ACH's amounting in total to \$59,011.33. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** None.

**Correspondence:**

- None

**Response Statistics:**

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	01/31/2021	81	106	187
	01/31/2020	49	108	157

**Training Requests:** None

## **COMMITTEE REPORTS:**

**Apparatus and Equipment:** The Chief reported that Phase 2.1 is complete for E-8. They will be making a trip to Northern Equipment April 28<sup>th</sup> to view progress of Phase 2.2. He believes the body will be attached in a couple of weeks.

**Buildings and Grounds:** Mr. Karoglanian reported the following issues: retaining wall in west parking lot needs repair. The blocks are pushing out. The sandstone above the doors appears to have mold along the red brick. The District will try power washing first. The bay floors are cracking in the corners where the floors transition to the wall. Chief Green was directed to reach out to an engineer to come and evaluate the situation.

**Finance:** No report.

**Long-Range Planning:** No report.

**Personnel/Staffing:** The Chief reported that the District held ten interviews for the three vacant positions. Four of those individuals returned for second interviews. They will be following up on references and make their final determinations.

**Legal:** No report.

## **OLD BUSINESS:**

**COVID-19:** The Chief reported that the District will open to the extent that they are able while continuing to follow CDC guidelines. Mr. Schultz stated that the District will allow existing small groups to resume their in-person meetings in the large conference room. These groups will be instructed to sanitize the room after use.

**EMS Durable Equipment Purchase Program:** The Chief presented in further detail the EMS Durable Equipment Purchase Program. It is a 10-year replacement program. The District will receive 2 new monitors/defibrillators and 7 new AEDs. The program will allow the District to upgrade any machine with the newest model at the three-year and five-year mark. The annual cost will be \$21,120. The Chief will get the paperwork prepared and bring to the May meeting for formal approval.

## **NEW BUSINESS:**

**TargetSolutions:** The Chief presented PO 8664 for TargetSolutions Scheduling renewal. The renewal amount is for \$2,832.60. A motion was made by Mr. Karoglanian and seconded by Ms. Scicchitano to approve the renewal of TargetSolutions Scheduling software. All Commissioners present voting in the affirmative. Motion approved.

### **Executive Session:**

A motion was made by Mr. Militi, seconded by Ms. Scicchitano to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion approved at 6:16PM.

A motion was made by Ms. Scicchitano, seconded by Mr. Karoglanian to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 6:46PM.

No business was conducted during the Executive Session.

### **Adjournment:**

There being no further business, the motion to adjourn was made by Ms. Scicchitano, seconded by Mr. Karoglanian. All Commissioners present voted in the affirmative. Meeting adjourned at 6:46PM.

### **MEETING ATTENDANCE:**

Commissioners: Schultz, Karoglanian, Militi and Scicchitano. Treasurer Fusco, Chief Green, FF Boyle and DFD President Steinberg.

Kerrie Fusco  
Acting Secretary  
April 27, 2021