

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

January 25, 2022

**Call to Order:** The meeting was called to order by Mr. Ristau at 6:02PM.

**Pledge:** DFD President Steinberg

**Minutes:** A motion was made by Mr. Militi and seconded by Mr. Vander Molen to approve the minutes of the January 11<sup>th</sup> Regular Meeting and the Organizational Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported that the DMO is working with the County to secure a supply of COVID-19 testing kits for distribution. He also reported that the vehicle maintenance RFQ went out to seven vendors. Opening of bids will be February 11, 2022. Chief Green is also working on completing the 2021 annual report. The District is also starting to receive equipment that was order in relation to the joint grant with Village of East Syracuse.

**Treasurer's Report:** Ms. Fusco reported that she is working on the December/year end financials. Hopes to have them and the annual update document prepared by the first meeting in February.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Vander Molen, seconded by Mr. Militi, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$62,379.68. Also, pending checks (33686 – 33707) and ACH's amounting in total to \$53,196.96. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** None.

**Correspondence:**

- None

**Response Statistics:**

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	12/31/2021	899	1,375	2,274
	12/31/2020	894	1,174	1,068

**Training Requests:** None

**COMMITTEE REPORTS:**

**Apparatus and Equipment:** Chief Green gave an update on the progress of E-8. The District plans to schedule an upcoming trip to inspect progress. Chief Green reported that the light tower on R-7 was reinstalled.

**Buildings and Grounds:** Chief Green reported that he is working on updating the preventative maintenance guidelines for vendors.

**Finance:** Ms Fusco reported that the District received the 2022 Town & County tax receipts from the Town.

**Long-Range Planning:** No report.

**Personnel/Staffing:** No report.

**Legal:** No report.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Executive Session:**

A motion was made by Mr. Vander Molen, seconded by Mr. Militi to go into Executive Session. All Commissioners present voted in the affirmative. Motion approved at 6:14PM.

A motion was made by Mr. Vander Molen, seconded by Mr. Militi to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 6:50PM.

No business was conducted during the Executive Session.

**FF/EMT/Paramedic Appointments:**

A motion was made by Mr. Ristau, seconded by Mr. Vander Molen to authorize Chief Green hire the following individuals from civil service exam list 66167 with a start date of February 21, 2022; Geoffrey Nicholas (Paramedic Step Probation), Timothy Haenichen (Paramedic Step Probation), Jonathon Gower (Paramedic Step Probation), Andrea Roy (Paramedic Step Probation), Ryan Lewis (EMT Step Probation). Also, Robert Parry, a lateral transfer from Village of Herkimer (Paramedic Step Probation). All Commissioners present voting in the affirmative. Motion approved.

**Deputy Chief Appointment:**

A motion was made by Mr. Vander Molen and seconded by Mr. Schultz to authorize Chief Green to proceed with the Deputy Chief contract pending final legal review from District legal counsel. All Commissioners present voting affirmative. Motion approved.

**Adjournment:**

There being no further business, the motion to adjourn was made by Mr. Ristau, seconded by Mr. Militi. All Commissioners present voted in the affirmative. Meeting adjourned at 7:09PM.

**MEETING ATTENDANCE:**

Commissioners: Schultz, Ristau, Militi, and Vander Molen. Chief Green, Treasurer Fusco, DFD President Steinberg, FF Boyle, and LT Pienkowski.

Kerrie Fusco  
Acting Secretary  
January 25, 2022