

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

April 08, 2025

**Executive Session:**

A brief Executive Session was held prior to the Regular Meeting (6:41PM to 7:05PM) to discuss a personnel matter with legal counsel.

No business was conducted during the Executive Session.

**Call to Order:** Mr. Vander Molen called the meeting to order at 7:08PM.

**Pledge:** Mr. Vander Molen

**Minutes:** A motion by Mr. Militi, seconded by Mr. Huyck to approve the minutes of the March 25<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported the following:

1. He is working on preparing the first quarter comprehensive report for the Town of DeWitt Board for Station 2.
2. He attended the Town of DeWitt's Local Development Corp. meeting at Town Hall yesterday.
3. The District had an email security breach. The Chief has been working with NetManageIT to resolve it. Additional security measures have been put in place with the email server.

**Treasurer's Report:** Ms. Fusco reported the following:

1. March financials were distributed prior to the meeting.
2. The District has received reimbursement from Leasing2 for the downpayment on the new engine.
3. The District received reimbursement from the TODLDC for the lockers and stove purchased by the District.
4. Ms. Fusco will be submitting another round of reimbursement from the TODLDC for the sound system and furniture.
5. The 2024 financial statement audit begins next week. All documents have been uploaded to the portal at the request of the auditors. They will be on site next Friday.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum “A”). Motion made by Mr. Huyck, seconded by Mr. Skahen, to approve the General Fund Pre-paid transfer and ACH’s amounting in total to \$132,242.47. Also, pending checks (35343– 35366) and ACH’s amounting in total to \$54,888.73. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** Motion made by Mr. Skahen, seconded by Mr. Upton, to approve the bank reconciliations for March 2025. All Commissioners present voting in the affirmative. Motion approved.

**Correspondence:** None.

**Response Statistics:**

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	03/31/2025	382	455	837
	03/31/2024	212	390	602

**Training Requests:** None.

**Building Use Request:** None.

**COMMITTEE REPORTS:**

**Apparatus and Equipment:**

1. Capt. Pienkowski, LT Gancarz, and LT Burns traveled to Dublin, OH for the pumper pre-construction meter. The district is currently awaiting the change orders for review.
2. New Tahoe was received last week. It is currently at the shop for branding and lettering. The remainder upfitting will be scheduled shortly.
3. E-8 had transmission and air system repair completed.

**Buildings and Grounds:** None

**Finance:** None

**Long-Range Planning:** None

**Personnel/Staffing:**

4. The two new recruits are in week 9 of the academy and doing well.

**Legal:** None

**OLD BUSINESS:** None

## **NEW BUSINESS:**

### **LOSAP:**

Ms. Fusco presented the 2024 Length of Service Award Program (LOSAP) report (Addendum “B”) indicating that there was 1 volunteer that earned the required 50 points to receive the \$700 contribution to their account. A motion was made by Mr. Militi and seconded by Mr. Upton to pay \$700 from the District to the account of David Steinberg with the administrators (Lincoln Financials). All Commissioners present voting in the affirmative. Motion approved.

**Insurance Presentation:** Tony Blackwell from McNeil & Co. presented the 2025 insurance policies and made recommendations for the Board of Commissioners on current coverages.

### **Adjournment:**

There being no further business, the motion to adjourn by Mr. Skahen, seconded by Mr. Vander Molen. All Commissioners present voted in the affirmative. The meeting adjourned at 8:02PM.

## **MEETING ATTENDANCE:**

Commissioners: Huyck, Militi, Skahen, Upton, and Vander Molen. Chief Green, Deputy Chief Cowan, Ms. Fusco, Mr. Steinberg, LT Gancarz, FF Vander Water, FF Baker, FF Sojda, FF Bassett, and Tony Blackwell.

Kerrie Fusco  
Secretary  
April 08, 2025