

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

April 22, 2025

Call to Order: Mr. Vander Molen called the meeting to order at 7:01PM.

Pledge: LT Burns

Minutes: A motion by Mr. Huyck, seconded by Mr. Upton to approve the minutes of the April 8th Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported the following:

1. The quarterly report for Station 2 was sent out prior to the meeting for the Board to review.
2. The application process for NYS EMS expansion of territory has begun. This process will take several weeks to complete.
3. Onondaga County personnel has notified the District that the promotional LT and Captain exams will be posted over the next few days.
4. The officers and Chief are in the process of reviewing equipment needs for meters and heavy rescue.

Treasurer's Report: Ms. Fusco reported the following:

1. The auditor from Grossman St. Amour was here on Friday working on the 2024 audit. She hopes to have the statements completed by the end of April.
2. The Town Assessor has provided the expanded District with tentative assessments. She will work on sorting those into commercial and residential to work on 2026 budget.
3. Working on the 2% parcel worksheet to send to NYS Fire.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Skahen, seconded by Mr. Huyck, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$131,065.23. Also, pending checks (35368– 35398) and ACH's amounting in total to \$217,700.56. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: None.

Correspondence: None.

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	03/31/2025	382	455	837
	03/31/2024	212	390	602

Training Requests: A motion by Mr. Huyck and seconded by Mr. Upton to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. FF Cruz: OFPC Lightweight Construction
2. DFC Cowan: NYS Association of Fire Chiefs Conference (Syracuse, NY)
3. Chief Green: IAFC Annual Leadership Symposium (Lake Geoge, NY) – Per diem and time
4. Chief Green: NYS Association of Fire Chiefs Conference
5. Chief Green: Harrisburg Fire Expo

Building Use Request: None.

COMMITTEE REPORTS:

Apparatus and Equipment:

1. A change order for New Pumper #1 for required modifications after the \$25,000 discount, will cost \$2,918.38. There are ~\$9,000 in mounting costs anticipated.

Buildings and Grounds: Working with Kassis Signs for Station 2 signage. Will have quotes for next meeting.

Finance: None

Long-Range Planning: None

Personnel/Staffing:

2. The two new recruits are in week 11 of the academy and doing well.
3. LT/Capt Exam are scheduled for June 28th.
4. Battalion Chief exam was held on April 15th

Legal: None

OLD BUSINESS: None

NEW BUSINESS:

Purchasing Policy:

Ms. Fusco notified the Board that the supply of purchase orders has run out and rather than order more, the Chief and her would like to amend the purchase policy. They will have recommendations at the next meeting. No new purchase orders will be utilized until the new policy is revised.

Public Hearing – Establishment of Tax Zones: The Board of Fire Commissioners scheduled a public hearing to establish the new tax zones within the DeWitt Fire District. The hearing will be held on May 13th at 6:45pm at the DeWitt Fire District. Ms. Fusco will submit notice to the Post Standard.

Training Requests: A motion by Mr. Skahen and seconded by Mr. Huyck, to extend the property tax exemption for volunteer firefighters into the North Town of DeWitt. All Commissioners present voting in the affirmative. Motion approved.

Adjournment:

There being no further business, the motion to adjourn by Mr. Skahen, seconded by Mr. Upton. All Commissioners present voted in the affirmative. The meeting adjourned at 7:32PM.

MEETING ATTENDANCE:

Commissioners: Huyck, Skahen, Upton, and Vander Molen. Chief Green, , Ms. Fusco, Mr. Steinberg, LT Burns, LT Gancarz, FF Haenichen, FF Baker, FF Jeffery, and FF Nicholas.

Kerrie Fusco
Secretary
April 22, 2025