

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

June 24, 2025

Call to Order: Mr. Vander Molen called the meeting to order at 7:00PM.

Pledge: LT Philopena

Minutes: A motion by Mr. Huyck, seconded by Mr. Skahen to approve the minutes of the May 27th Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported that the crew helped repair a door for a resident that was damaged on a call. He also reported that one of the crews assisted an individual with getting home after he was involved in a crash and his bike was damaged. He is also working on the 2nd quarter financial report for Station 2 that will be provided to the Town of DeWitt Board.

Treasurer's Report: Ms. Fusco reported that the May financials were sent out prior to the meeting. She is working on the 2026 budget with the Chief and updating the monthly financial reports layout.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Huyck, seconded by Mr. Skahen, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$266,917.46. Also, pending checks (35444– 35485) and ACH's amounting in total to \$339,807.75. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Skahen, seconded by Mr. Huyck, to approve the bank reconciliations for May 2025. All Commissioners present voting in the affirmative. Motion approved.

Correspondence: None.

Response Statistics:

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	05/31/2025	621	721	1,342
	05/31/2024	355	586	941

Training Requests: A motion by Mr. Huyck and seconded by Mr. Skahen to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. FF Minckler: NYSAFC Hoarder Fires – Registration fee of \$345
2. FF Jeffery/FF Cruz: Swift Water/Flood Rescue Technician
3. FF Shane: Fire Emergency Instructor I – 40 hours comp time
4. Steinberg: Trench Rescue Awareness – no cost

Building Use Request: A motion by Mr. Skahen and seconded by Mr. Huyck to authorize the building use request by Pointe East Homeowners Association. All Commissioners present voting in the affirmative. Motion approved.

COMMITTEE REPORTS:

Apparatus and Equipment:

1. E-8: in process of mounting items. Training for all will start and hope to be in service by July 2nd.
2. E-2: Old E-8 has been renamed to E-2.
3. Lights for new Tahoe was shipped last week.

Buildings and Grounds:

1. Working with LDC on new signage.
2. HVAC preventative maintenance has been scheduled for Station 1.

Finance: None

Long-Range Planning: None

Personnel/Staffing:

4. New recruits are finishing ancillary training. Will be on shift and rotate through.
5. Interviews for Firefighter EMT-P's were conducted.

Legal: None

OLD BUSINESS: None

NEW BUSINESS:

Lease Agreement:

The Board of Fire Commissioners authorized the Chief to sign an agreement with lease company to release money to Fort Garry.

2024 Audited Financial Statements:

A motion by Mr. Skahen and seconded by Mr. Huyck, to accept the 2024 audited financial statements. All Commissioners present voting in the affirmative except Mr. Vander Molen who abstained. Motion approved.

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *DeWitt Fire District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the *DeWitt Fire District* to participate in the NYSMEC, and authorizes and directs the Treasurer to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed **\$.094 per kWh** for traditional pass-through energy price or not to exceed **\$.107 per kWh** for a fixed price, which includes all current pass through charges that you get billed for separately from the ESCO's for a term of at least

one year and no more than three years commencing May 1, 2026, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that this Participant authorizes receipt of bids and offers in electronic format pursuant to Section 103(1) of the General Municipal Law and other applicable law; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

**RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE
ENERGY PURCHASING SERVICE (NYSMEC)
FOR NATURAL GAS**

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *DeWitt Fire District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the DeWitt Fire District to participate in the NYSMEC, and authorizes and directs the Treasurer to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such traditional commodity of natural gas to the city gate not to exceed ***\$.6450 per therm*** or for all in price not to exceed ***\$.7100 per therm*** to the burner tip, which would include line losses that are currently billed separately for a term of at least one year and no more than three years commencing May 1, 2026, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that this Participant authorizes receipt of bids and offers in electronic format pursuant to Section 103(1) of the General Municipal Law and other applicable law; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Vote: Yes 3 No 0 Abstaining/Absent 2

Purchases over \$1,000:

A motion by Mr. Huyck and seconded by Mr. Skahen, approved the following purchases over \$1,000. All Commissioners present voting in the affirmative. Motion approved.

1. Fire-End Croker - \$52,735.80 for PPE for new hires.
2. NYS Academy of Fire Science - \$6,730 for recruit academy (Modelewski & Sawyer)
3. Home Depot - \$1,292.20 for replacing fridge at Station 2.

4. Advanced Electronic Design - \$10,458.12 two portable MDTs for E-8 and scheduled replacement. This purchase is off the Onondaga County contract.
5. Positive Promotions - \$2,380.45 to restock fire prevention material.

Executive Session:

A motion was made by Mr. Vander Molen, seconded by Mr. Skahen, to go into Executive Session to discuss contract negotiations and personnel. All Commissioners present voted in the affirmative. Motion was approved at 7:22PM.

A motion was made by Mr. Huyck, seconded by Mr. Vander Molen, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:24PM.

No business was conducted during the Executive Session.

Firefighter EMT-P Appointments:

A motion by Mr. Huyck and seconded by Mr. Skahen, to appoint John Doherty, Charles Sreca, and Jeremy Florczyk as Firefighter EMT-P's effective July 14, 2025, to Step Probation. New hires will start at the academy on July 21, 2025. All Commissioners present voting in the affirmative. Motion approved.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Vander Molen, seconded by Mr. Skahen. All Commissioners present voted in the affirmative. The meeting adjourned at 8:25PM.

MEETING ATTENDANCE:

Commissioners: Huyck, Skahen, and Vander Molen. Chief Green, Deputy Chief Cowan, Ms. Fusco, LT Philopena, Mr. Steinberg, FF Shane, Ron from Jamesville Fire District.

Kerrie Fusco
Secretary
June 24, 2025