

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

July 22, 2025

Call to Order: Mr. Vander Molen called the meeting to order at 7:00PM.

Pledge: Mr. Vand

Minutes: Approval of the minutes of the June 24th Regular Meeting was tabled for the next meeting.

Reports of Officer's: Chief Green reported that the East Syracuse Fire Protection 2nd quarter report was submitted to the Town of DeWitt Board, and he attended their July 14th meeting. He is also in the process of completing the Advanced Life Saving (ALS) certificate of need with the Department of Health. He has planned a presentation on community risk reduction for the next Commissioner meeting. Lastly, he has submitted the annual controlled substance report and requested signature from Mr. Vander Molen upon review.

Treasurer's Report: Ms. Fusco reported that she completed the workers compensation audit with NYSIF. The premium will be increasing due to the significant increase in payroll costs. She is also working on the 2026 budget with the Chief. The assessment roll issue was fixed by the County, but a few issues came to light with parcels that the Town Assessor is working on fixing.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Vander Molen, seconded by Mr. Upton, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$284,401.38. Also, pending checks (35486–35529) and ACH's amounting in total to \$225,449.53. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Skahen, seconded by Mr. Militi, to approve the bank reconciliations for June 2025. All Commissioners present voting in the affirmative. Motion approved.

Correspondence: Ms. Fusco presented the correspondence the District received from the NYS Office of State Comptroller regarding the transfer of function for the East Syracuse Fire Protection District. The NYS OSC provided an increase in levy amount for the District because of expanding their District. The additional costs of \$1,649,099 will be included in the DeWitt Fire District tax cap levy calculation.

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	06/30/2025	779	889	1,668
	06/30/2024	468	766	1,234

Training Requests: A motion by Mr. Militi and seconded by Mr. Upton to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. FF Gower: Live Fire Instruction – 10-hour shift coverage
2. FF Roy: Prehospital Trauma Life Support - 10-hour shift coverage
3. FF Beebe/Minckler: Integrated Response to Aggressive Deadly Behavior – 2 days shift coverage and OT.

Travel Request: A motion by Mr. Skahen and seconded by Mr. Militi to authorize the following travel request. All Commissioners present voting in the affirmative. Motion approved.

4. Chief Green – US Senate First Responder Summit (Washington D.C.)

Building Use Request: None.

COMMITTEE REPORTS:

Apparatus and Equipment:

1. E-8: in service and operating as main engine for Station 2. Working out a few issues but nothing major.
2. R-14: SVI has completed work on a bumper warranty and has made direct payment to Har-Rob for the work.
3. Hose testing was performed. Only lost 4 out of 1,000 lengths.

Buildings and Grounds:

1. HVAC preventative maintenance has been completed for Station 1. They are working on heat pump issues that were found.
2. The Town of DeWitt Local Development Corp.'s next scheduled meeting is August 12th. The Chief is working on a list of proposed items that need repair/replacement. He will share prior to the meeting.

Finance: None

Long-Range Planning: None

Personnel/Staffing:

4. New recruits started the academy on Monday. They completed one week of orientation prior to their departure.
5. FF Minckler has completed and passed his paramedic school/certification.

Legal: None

OLD BUSINESS: None

NEW BUSINESS:

Firefighting Force Designation:

A motion by Mr. Vander Molen and seconded by Mr. Skahen, to designate the DeWitt Professional Firefighters Association as the firefighting force for the DeWitt Fire District (administered by the DeWitt Firefighter Benevolent Association). All Commissioners present voting in the affirmative. Motion approved.

2% Foreign Fire Tax:

A motion by Mr. Vander Molen and seconded by Mr. Skahen, to authorize the DeWitt Fire District Treasurer to distribute the 2025 2% Foreign Fire Tax monies to the DeWitt Firefighter Benevolent Association. All Commissioners present voting in the affirmative. Motion approved.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Skahen, seconded by Mr. Upton. All Commissioners present voted in the affirmative. The meeting adjourned at 7:17PM.

MEETING ATTENDANCE:

Commissioners: Mili, Skahen, Upton, and Vander Molen. Chief Green, Deputy Chief Cowan, Ms. Fusco, Mr. Steinberg, FF Minckler, FF Baker, LT Dixon.

Kerrie Fusco
Secretary
July 22, 2025