

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

October 14, 2025

Call to Order: Mr. Huyck called the meeting to order at 7:03PM.

Pledge: Mr. Huyck

Minutes: A motion by Mr. Militi, seconded by Mr. Upton, to approve the minutes of the September 23rd Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported the following:

1. DeWitt Fire will be participating in the Town of DeWitt's Trunk or Treat event on Saturday, October 18, 2025.
2. He is in the process of compiling the 3rd quarter report for the Town of DeWitt on Station 2, he is waiting on data from 911.
3. Letters of solicitation for support of EMS certificate of need application were sent out.
4. Civil service exam scores for Captain and Lieutenant have been received.

Treasurer's Report: Ms. Fusco reported that the September 2025 financials were sent out prior to the meeting. She also reminded the Board that the next meeting is the 2026 Budget public hearing at 6pm. The regular meeting will immediately follow.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Militi, seconded by Mr. Upton, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$282,309.36. Also, pending checks (35619-35651) and ACH's amounting in total to \$112,173.58. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Upton, seconded by Mr. Militi, to approve the bank reconciliations for September 2025. All Commissioners present voting in the affirmative. Motion approved.

Correspondence: None.

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	09/30/2025	1,229	1,344	2,573
	09/30/2024	688	1,030	1,718

Training Requests: A motion by Mr. Huyck and seconded by Mr. Upton to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. LT Gancarz/FF Smith: CISM Training in Syracuse
2. FF Parry/FF Minckler: Hazardous Materials Modules 4&5

Building Use Request: A motion by Mr. Huyck and seconded by Mr. Upton to deny authorization of the building use request by CNY Indivisible. All Commissioners present voting in the affirmative. Motion approved.

COMMITTEE REPORTS:

Apparatus and Equipment:

1. E-14: The rear springs need to be replaced. It was brought to Allied Springs for assessment.
2. E-2: Pump testing is completed.
3. T-14: Aerial testing was completed with a few recommendations.
4. C-1: new vehicle is in service. Older vehicle has been reassigned as M-2.
5. All vehicles received their annual Krown undercoating rust protection.

Buildings and Grounds:

1. Camera and fob bids have gone out. Both will be opened on November 25th.
2. HVAC PM bid was sent out. Bids will be opened on October 21st.
3. Snow plow bid was not sent out as the District approved renewing for additional year and not cost increase in 2024.

Finance: None

Long-Range Planning: None

Personnel/Staffing: It is the 13th week of the RFFT program. Graduation is October 30th.

Legal: None

OLD BUSINESS: None

NEW BUSINESS:

E-14 Spring Replacement:

A motion by Mr. Militi and seconded by Mr. Upton, to authorize the replacement of rear springs on E-14 by Allied Springs in the amount of \$4,200. All Commissioners present voted in the affirmative. Motion approved.

LT Permanent Appointment:

A motion by Mr. Militi and seconded by Mr. Upton, to permanently appoint Andrew Philopena to the position of Fire Lieutenant. All Commissioners present voted in the affirmative. Motion approved.

Executive Session:

A motion was made by Mr. Upton, seconded by Mr. Huyck, to go into Executive Session to discuss a personnel matter. All Commissioners present voted in the affirmative. Motion was approved at 7:18PM.

A motion was made by Mr. Huyck, seconded by Mr. Upton, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:10PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn was made by Mr. Huyck, seconded by Mr. Upton. All Commissioners present voted in the affirmative. The meeting adjourned at 8:10PM.

MEETING ATTENDANCE:

Commissioners: Huyck, Militi, and Upton. Chief Green, Ms. Fusco, Mr. Steinberg, LT Philopena, FF Fedorov.

Kerrie Fusco
Secretary
October 14, 2025