

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

November 11, 2025

Call to Order: Mr. Vander Molen called the meeting to order at 7:00PM.

Pledge: Mr. Boyle

Minutes: A motion by Mr. Militi and seconded by Mr. Skahen to approve the minutes of the October 21st Regular Meeting and Public Hearing. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green's prepared report:

1. The District responded to two mutual aid structure fires (Minoa & Lafayette), which required staff recalls for both.
2. The District responded to mutual aid for a significant heavy equipment accident in the Quarry.
3. He is in the final stages of completing the EMS CON application. It is anticipated that it will be acted upon at the January meeting of the Regional EMS Council.
4. The District is in the process of implementing the First Due records management platform, in preparation for the transition from NFIRS to NERIS for fire reporting.
5. He was invited to participate in a roundtable discussion with fire service leaders from the county, statewide fire service organizations, representative from the County legislature, Senator Ryan, and a representative from Assemblyman Stirpe to discuss the challenges within the fire service.
6. The District continues to work closely with the Town of DeWitt on the development of Energy Storage System facilities within the district.

Treasurer's Report: Ms. Fusco presented the October 2025 financial report.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Militi, seconded by Mr. Upton, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$314,626.54. Also, pending checks (35667-35692) and ACH's amounting in total to \$737,605.18. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Militi, seconded by Mr. Huyck, to approve the bank reconciliations for October 2025. All Commissioners present voting in the affirmative. Motion approved.

Correspondence: None.

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	10/31/2025	1,367	1,489	2,856
	10/31/2024	779	1,164	1,943

Training Requests: A motion by Mr. Militi, seconded by Mr. Huyck, to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. FF Baker: Vital Signs Conference (Syracuse, NY) – Registration \$175
2. Chief Green: Career Fire Chiefs of NYS (Albany, NY) – lodging, per diem, use of district vehicle - \$279

Building Use Request: None.

COMMITTEE REPORTS:

Apparatus and Equipment:

1. E-2: requires some motor work. To be discussed later in the meeting.
2. E-14: rear spring replacement was completed.

Buildings and Grounds:

3. 4th quarter HVAC preventative maintenance was completed last week. The building has transitioned from cooling to heating.
4. The District opened bids for HVAC PM on October 21st. A summary of bids were presented.
 - a. Airside Technology – 2026 (\$12,900), 2027 (\$13,300), 2028 (\$13,700)
 - b. Comfort Systems – 2026 (\$13,752), 2027 (\$13,752), 2028 (\$13,752)
 - c. Potter Heating – 2026 (\$133,200), 2027 (\$137,200). 2028 (\$141,300)
5. Gladd Security completed the replacement of locks on the exterior doors at Station 2.

Finance:

Long-Range Planning:

6. Chief and Deputy Chief have mapped out a staffing concept for the next few years that will work within the SAFER grant and adopted budget.
7. Chief has begun to update the capital plan for the district given the expansion and needs that have been identified.

Personnel/Staffing:

1. Chief attended the graduation of recruit Sreca. He is completing HazMat Technician training and will start on shift training next Tuesday (D Shift).

Legal: Items for executive

OLD BUSINESS:

NEW BUSINESS:

Knox Key Secure System:

A motion was made by Mr. Militi, seconded by Mr. Huyck authorize the Chief to purchase the Knox Key Secure System, not to exceed \$7,000. All Commissioners present voting in the affirmative. Motion approved.

Engine 2 Repair:

A motion was made by Mr. Militi, seconded by Mr. Huyck to authorize the motor repair of E-2 at a cost of \$19,147.55. All Commissioners present voting in the affirmative. Motion approved.

Executive Session:

A motion was made by Mr. Militi, seconded by Mr. Skahen, to go into Executive Session to discuss contract negotiation and personnel matters. All Commissioners present voted in the affirmative. Motion approved at 7:45PM.

A motion was made by Mr. Militi, seconded by Mr. Skahen, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:25PM.

No business was conducted during the Executive Session.

DeWitt Professional Firefighter Association Contract:

A motion was made by Mr. Militi, seconded by Mr. Huyck, to authorize Mr. Vander Molen to sign the 2026-2030 DeWitt PFA contract. All Commissioners present voting in the affirmative. Motion approved.

Adjournment:

There being no further business, the motion to adjourn by Mr. Militi, seconded by Mr. Vander Molen. All Commissioners present voted in the affirmative. The meeting adjourned at 8:31PM.

MEETING ATTENDANCE:

Commissioners: Huyck, Militi, Skahen, Upton, and Vander Molen. Chief Green, Ms. Fusco, Mr. Boyle, LT Dixon, FF Bassett, Mr. Steinberg, Mr. Zappola.

Kerrie Fusco

Secretary

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