

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

January 14, 2025

**Call to Order:** Mr. Vander Molen called the meeting to order at 6:41PM.

**Pledge:** Mr. Steinberg

**Minutes:** A motion by Mr. Huyck and seconded by Mr. Militi to approve the minutes of the November 12<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative except Mr. Vander Molen who abstained. Motion approved.

A motion by Mr. Huyck and seconded by Mr. Vander Molen to approve the minutes of the December 10<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative except Mr. Militi who abstained. Motion approved.

A motion by Mr. Huyck and seconded by Mr. Vander Molen to approve the minutes of the December 19<sup>th</sup> Special Meeting. All Commissioners present voting in the affirmative except Mr. Militi who abstained. Motion approved.

**Reports of Officer's:** Deputy Chief Cowan reported the following:

1. East Syracuse Fire Protection District:
  - a. The District is on day 14 of the transition with the East Syracuse Fire Protection. As of today they station has responded to 30 calls. Operationally the transition has been going well.
  - b. The District has done a walk-through of the station with the Town regarding repairs and updates.
  - c. Met with the 174<sup>th</sup> to discuss mutual aid
  - d. Met with the Town of DeWitt Police department and the intention is to reintroduce a space for them in station 2.
  - e. Met with EAVES personnel to get the lay of the land. EAVES is working on expanding its certificate of need to the DeWitt Fire section.
2. Reported on chimney fire in the DeWittshire neighbourhood.

**Treasurer's Report:** Ms. Fusco reported that the December 2024 financials were distributed prior to the meeting. There are still some 2024 invoices that need to be paid. She will begin working on the 2024 Annual Financial Report that is due to the NYS OSC by February 28<sup>th</sup>. Her and Chief Green continue to work on the tax zones for the 2026 tax year.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum “A”). Motion made by Mr. Huyck, seconded by Mr. Upton, to approve the General Fund Pre-paid transfer and ACH’s amounting in total to \$242,995.28. Also, pending checks (35176– 35207) and ACH’s amounting in total to \$97,246.16. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** Motion made by Mr. Militi, seconded by Mr. Huyck, to approve the bank reconciliations for December 2024. All Commissioners present voting in the affirmative. Motion approved.

**Correspondence:** None.

**Response Statistics:**

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	12/31/2024	962	1,436	2,398
	12/31/2023	987	1,587	2,574

**Training Requests:** A motion by Mr. Huyck and seconded by Mr. Militi to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. Chief Green: Career Chief Meeting (Poughkeepsie, NY) - \$237.73 lodging.
2. Steinberg: Short Handed Firefighter 2/18/25 (East Syracuse, NY) – no cost
3. Steinberg: Pride & Ownership 3/8/2025 (Cicero, NY) – no cost
4. Steinberg: 16<sup>th</sup> Fire Coalition 1/25/2025 (Cicero, NY) – no cost
5. FF Gower: Fire Instructor 1 (Erie County, NY) – cost not to exceed \$1,000

**Building Use Request:** None

**COMMITTEE REPORTS:**

**Apparatus and Equipment:**

1. C-1: Chief Green to have quotes for next meeting.
2. EVT Boyle/Parry will need a set of basic tools for Station 2.

**Buildings and Grounds:** None

**Finance:** None

**Long-Range Planning:** None

**Personnel/Staffing:** None

**Legal:** None

### **Executive Session:**

A motion was made by Mr. Vander Molen, seconded by Mr. Upton, to go into Executive Session to discuss a personnel and legal matter. All Commissioners present voted in the affirmative. Motion approved at 7:36PM.

A motion was made by Mr. Vander Molen, seconded by Mr. Upton, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 9:02PM.

No business was conducted during the Executive Session.

### **OLD BUSINESS:**

**2% MOU:** Tabled for next meeting.

### **Station 2 Lease:**

A motion was made by Mr. Militi, seconded by Mr. Upton to authorize Mr. Vander Molen to sign the lease agreement for Station 2 with the Town of DeWitt. All Commissioners present voting in the affirmative. Motion approved.

### **NEW BUSINESS:**

#### **RESOLUTION AND SIGNATURE DOCUMENT TO APPROVE MCA YEARLY**

#### **Approval of the 2025 Amendment to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium**

WHEREAS, the DeWitt Fire District, is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the “Consortium”), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the “Agreement”; effective date of October 1, 2010), and

WHEREAS, Article 47 of the New York Insurance Law (the “Insurance Law”) and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review and upon acceptance of any new Participant hereafter, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by a majority vote by its municipal board, and

WHEREAS, the DeWitt Fire District is in receipt of the proposed amended Agreement and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the Amended Municipal Cooperative Agreement, note therefore be it

RESOLVED, that upon receipt and review of the amended Agreement, the DeWitt Fire District approves at a meeting of the governing body held on January 14, 2025, and authorizes the Chief Elected Official to sign the 2025 Amendment to the Municipal Cooperative Agreement (Effective 1.1.2025) of the Greater Tompkins County Municipal Health Insurance Consortium as recommended by the Board of Directors.

The motion to pass resolution was made by Mr. Upton, seconded by Mr. Huyck. All Commissioners present voted in the affirmative.

### **Training MOU:**

A motion was made by Mr. Vander Molen, seconded by Mr. Huyck to authorize the Chief to sign the annual training MOU with NYS. All Commissioners present voting in the affirmative. Motion approved.

### **Portable Radios:**

A motion was made by Mr. Huyck seconded by Mr. Militi to authorize the purchase of ten (10) new portable radios in the amount of \$65,000 and one mobile radio for Chief's vehicle in the amount of \$9,000. All Commissioners present voting in the affirmative. Motion approved.

### **Authorization to Hire:**

A motion was made by Mr. Huyck seconded by Mr. Upton to authorize the hiring of Matthew Parker to the position of Fire Lieutenant at a salary of \$74,166.04. All Commissioners present voting in the affirmative. Motion approved.

A motion was made by Mr. Huyck seconded by Mr. Upton to authorize the hiring of FF Boucher to the position of Advanced Emergency Medical Technician-Critical Care at a starting salary of \$57,364.44. All Commissioners present voting in the affirmative. Motion approved.

A motion was made by Mr. Huyck seconded by Mr. Upton to authorize the hiring of FF Van Der Water, FF Modelewski, and FF Sawyer to the position of Firefighter/EMT at a starting salary of \$56,239.65. All Commissioners present voting in the affirmative. Motion approved.

A motion was made by Mr. Huyck seconded by Mr. Upton to authorize the hiring of FF Peet to the position of Firefighter/EMT on a part-time basis at a rate of \$27.50/hr. All Commissioners present voting in the affirmative. Motion approved.

**Adjournment:**

There being no further business, the motion to adjourn by Mr. Militi, seconded by Mr. Upton. All Commissioners present voted in the affirmative. The meeting adjourned at 9:15PM.

**MEETING ATTENDANCE:**

Commissioners: Huyck, Militi, Upton, and Vander Molen. DFC Cowan, Ms. Fusco, Mr. Steinberg and Mr. Serio.

Kerrie Fusco  
Secretary  
January 14, 2025