

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

February 10, 2026

**Call to Order:** Mr. Vander Molen called the meeting to order at 7:02PM.

**Pledge:** Captain Pienkowski

**Minutes:** A motion by Mr. Huyck, seconded by Mr. Zappola, to approve the minutes of the January 27<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Reports of Officer's:** Chief Green reported the following:

1. The transition to National Emergency Response Information System (NERIS) from the National Fire Incident Reporting System (NFIRS) has been going well.
2. He attended the State Chiefs Conference in Long Island.

**Treasurer's Report:** Ms. Fusco reported that she sent out a draft Annual Financial Report for the Boards review. The final report needs to be approved at the next meeting. It is due to NYS OSC by February 28<sup>th</sup>. She also reported that a new version of the monthly financial report was sent out for comments.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Huyck, seconded by Mr. Skahen, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$142,337.24. Also, pending checks (35848-35875) and ACH's amounting in total to \$52,529.53. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** A motion was made by Mr. Zappola, seconded by Mr. Huyck, to approve the January 2026 bank reconciliations. All Commissioners present voting in the affirmative. Motion approved.

**Correspondence:** None.

**Response Statistics:**

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	01/31/2026	145	137	282
	01/31/2025	135	165	300

**Training/Travel Requests:** A motion was made by Mr. Skahen, seconded by Mr. Zappola, to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. LT Gancarz – Port City Fire Conference (Oswego, NY) – registration \$150.
2. FF Cruz – NYSAFC Fire Behavior on the Inside (DeWitt Highway) - \$245 registration.
3. FF Cruz – Fire and Life Safety Educator I (Syracuse Fire) – partial shift coverage
4. DFC Cowan, Captain Pienkowski – County Fire Tactics

**Building Use Request:** None.

## **COMMITTEE REPORTS:**

**Apparatus and Equipment:** None.

**Buildings and Grounds:** The new HVAC vendor, Comfort Systems (Woodcock & Armani) has been in and reviewed the system. They will prepare a proposal for any changes, upgrades, repairs for the control systems.

**Finance:** Ms. Fusco informed the board she is waiting on the final 2026 tax levy payment from the Town of DeWitt.

**Long-Range Planning:** None.

**Personnel/Staffing:** The new hires completed orientation last week. The two recruits left for the academy on Sunday.

**Legal:** Items for executive session.

## **OLD BUSINESS:**

### **Key Fob/ Camera Bids:**

No change. Chief Green and Mr. Huyck will meet to discuss.

### **Modification of Insurance Policy:**

A motion was made by Mr. Huyck, seconded by Mr. Skahen, to authorize the Chief to inform McNeil & Co. to modify the insurance policy as recommended (remove additional coverage of Station 2). All Commissioners present voting in the affirmative. Motion approved.

## **NEW BUSINESS:**

### **2025 LOSAP Funding:**

A motion was made by Mr. Huyck, seconded by Mr. Zappola, to authorize Ms. Fusco to fund Mr. Steinberg's LOSAP in the amount of \$700. All Commissioners present voting in the affirmative. Motion approved.

### **Executive Session:**

A motion was made by Mr. Vander Molen, seconded by Mr. Skahen, to go into Executive Session to discuss legal, contract and personnel matters. All Commissioners present voted in the affirmative. Motion approved at 7:16PM.

A motion was made by Mr. Vander Molen, seconded by Mr. Skahen, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:50PM.

No business was conducted during the Executive Session.

### **Captain Promotion:**

A motion was made by Mr. Vander Molen, seconded by Mr. Huyck, to authorize Chief Green to proceed with promoting a new Captain after conducting necessary interviews. All Commissioners present voting in the affirmative. Motion approved.

### **Adjournment:**

There being no further business, a motion to adjourn was made by Mr. Skahen, seconded by Mr. Vander Molen. All Commissioners present voted in the affirmative. The meeting adjourned at 8:53PM.

## **MEETING ATTENDANCE:**

Commissioners: Huyck, Skahen, Vander Molen, and Zappola. Chief Green, Ms. Fusco, Capt. Pienkowski, Mr. Steinberg, FF Nicholas, FF Jeffrey, FF Wallace and FF Bloom.

Kerrie Fusco  
Secretary  
February 10, 2026