

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

February 24, 2026

**Call to Order:** Mr. Vander Molen called the meeting to order at 7:00PM.

**Pledge:** FF Baker

**Minutes:** A motion by Mr. Skahen, seconded by Mr. Zappola, to approve the minutes of the February 10<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

**Report of Officer's:** Chief Green reported that he had items for later in the meeting. He also reminded everyone of the 2025 Awards Banquet that is scheduled for March 20<sup>th</sup> at the DoubleTree hotel.

**Treasurer's Report:** Ms. Fusco reported that she had items for later in the meeting.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Skahen, seconded by Mr. Upton, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$170,391.43. Also, pending checks (35876–35902) and ACH's amounting in total to \$149,069.82. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** None.

**Correspondence:** None.

**Response Statistics:**

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	01/31/2026	145	137	282
	01/31/2025	135	165	300

**Training/Travel Requests:** None

**Building Use Request:** None.

## **COMMITTEE REPORTS:**

**Apparatus and Equipment:** None.

### **Buildings and Grounds:**

1. Phone System is obsolete. The Chief has met with Internal Telephone Systems (ITS) to discuss options. ITS provided a quote that includes a one time fee of \$5,596 for installation. The monthly recurring cost is not to exceed \$883. This amount is subject to decrease once Chief Green finalizes the required number of voicemails.
2. HVAC PM – this was completed by new HVAC vendor. They have done excellent work and have provided full reports after each visit.
3. Chief Green has started the conversation with the Town Supervisor regarding the DeWittshire cemetery and how it will be accessed going forward.

**Finance:** Ms. Fusco informed the board she is waiting on the final 2026 tax levy payment from the Town of DeWitt.

**Long-Range Planning:** None.

**Personnel/Staffing:** New recruits are on week 3 in the academy and are progressing well.

**Legal:** Items for executive session.

## **OLD BUSINESS:**

### **Key Fob/ Camera Bids:**

No change. Chief Green and Mr. Huyck will meet to discuss.

## **NEW BUSINESS:**

### **2025 Annual Financial Report:**

A motion was made by Mr. Upton, seconded by Mr. Skahen, to accept and authorize Ms. Fusco to submit the 2025 Annual Financial Report to the NYS OSC. All Commissioners present voting in the affirmative. Motion approved.

### **Surplus Equipment:**

A motion was made by Mr. Zappola, seconded by Mr. Upton, to authorize Chief Green to donate and/or destroy the equipment that has been designated as surplus. All Commissioners present voting in the affirmative. Motion approved.

### **Phone System:**

A motion was made by Mr. Skahen, seconded by Mr. Zappola, to authorize Chief Green to sign the contract with ITS for the new phone system. All Commissioners present voting in the affirmative. Motion approved.

### **Executive Session:**

A motion was made by Mr. Vander Molen, seconded by Mr. Skahen, to go into Executive Session to discuss legal, contract and personnel matters. All Commissioners present voted in the affirmative. Motion approved at 7:29PM.

A motion was made by Mr. Skahen, seconded by Mr. Upton, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:02PM.

No business was conducted during the Executive Session.

### **Adjournment:**

There being no further business, a motion to adjourn was made by Mr. Skahen, seconded by Mr. Upton. All Commissioners present voted in the affirmative. The meeting adjourned at 8:02PM.

### **MEETING ATTENDANCE:**

Commissioners: Skahen, Upton, Vander Molen, and Zappola. Chief Green, DFC Cowan, Ms. Fusco, LT Gancarz, Mr. Steinberg, FF Baker, FF Sawyer, and FF Parry.

Kerrie Fusco  
Secretary  
February 24, 2026