

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

March 10, 2026

Call to Order: Mr. Vander Molen called the meeting to order at 7:00PM.

Pledge: Mr. Vander Molen

Minutes: A motion by Mr. Skahen, seconded by Mr. Zappola, to approve the minutes of the February 24th Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Report of Officer's: Chief Green reported the following:

1. The District has started the transition to the new system. So far it has gone smoothly.
2. He attended the Emergency Press Conference held by the NYS and Onondaga County Commissioners, Chiefs and Firefighters at the East Syracuse Fire Dept.
3. He gave a presentation to the DeWitt Rotary club on the services provided by DeWitt Fire District.
4. He attended the annual observance for fallen firefighters, Timothy Lynch and John Ginocchetti.
5. He reminded the Board of the awards banquet that will be held on Friday, March 20th.
6. He reported that Onondaga County will be putting a dedication wall up to recognize firefighters that were killed in the line of duty. The District was able to locate information on the one DeWitt firefighter and have notified his family.

Treasurer's Report: Ms. Fusco reported that she sent out the February 2026 financials. She also reported that the final 2026 tax levy payment was received from the Town of DeWitt.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Upton, seconded by Mr. Huyck, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$160,058.70. Also, pending checks (35903–35917) and ACH's amounting in total to \$9,794.44. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: A motion was made by Mr. Huyck, seconded by Mr. Zappola, to approve the February 2026 bank reconciliations. All Commissioners present voting in the affirmative. Motion approved.

Correspondence: None.

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	01/31/2026	145	137	282
	01/31/2025	135	165	300

Training/Travel Requests: A motion was made by Mr. Skahen, seconded by Mr. Huyck, to approve the following training and travel request. All Commissioners present voting in the affirmative. Motion approved.

1. FF Van Der Water – Port City Fire Conference – registration \$151
2. FF Tiss – Live Fire Instructor – no cost
3. FF Baker/Wallace – Community Risk Reduction – 4 ½ hour shift coverage
4. Chief Green – Career Chief’s March meeting (Rochester, NY) - \$230 travel/per diem costs

Building Use Request: None.

COMMITTEE REPORTS:

Apparatus and Equipment: R-14: Out of service for mechanical issues. It needs to go to dealer for service that should be covered under warranty.

Buildings and Grounds:

1. Working on trying to figure out issues with the heat in the administrative office.

Finance: Ms. Fusco reported that the 2025 financial statement audit is starting.

Long-Range Planning: Chief Green would like to schedule a presentation for long-range planning.

Personnel/Staffing: Chief Green reported that promotional interviews were held last week and they are working through their selections.

Legal: Mr. Vander Molen followed up with legal counsel on the 2% foreign fire funding.

OLD BUSINESS:

Key Fob/ Camera Bids: No change.

Grant Consultant:

A motion was made by Mr. Skahen, seconded by Mr. Upton, to authorize Mr. Vander Molen to sign contract with MJ Burben to provide grant writing services for an amount not to exceed \$20,000. All Commissioners present voting in the affirmative. Motion approved.

NEW BUSINESS:

Phone System Payment:

A motion was made by Mr. Zappola, seconded by Mr. Huyck, to authorize the Treasurer to prepay the first month of phone services. All Commissioners present voting in the affirmative. Motion approved.

EMS Training Equipment - LifePak:

A motion was made by Mr. Huyck, seconded by Mr. Zappola, to authorize Chief Green to sign the contract to lease LifePak 35s for \$65,000, paid over three years. All Commissioners present voting in the affirmative. Motion approved.

EMS Training Equipment - AEDs:

A motion was made by Mr. Huyck, seconded by Mr. Zappola, to authorize Chief Green to purchase AEDs for the price of \$4,562. All Commissioners present voting in the affirmative. Motion approved.

EMS Equipment – EMS Bags:

A motion was made by Mr. Huyck, seconded by Mr. Zappola, to authorize Chief Green purchase EMS bags in the amount of \$2,500. All Commissioners present voting in the affirmative. Motion approved.

EMS Equipment – Simulator:

A motion was made by Mr. Huyck, seconded by Mr. Zappola, to authorize Chief Green purchase a training manikin simulator in the amount of \$6,500. CME funds will be used to cover a portion of this cost. All Commissioners present voting in the affirmative. Motion approved.

Executive Session:

A motion was made by Mr. Vander Molen, seconded by Mr. Skahen, to go into Executive Session to discuss legal and personnel matters. All Commissioners present voted in the affirmative. Motion approved at 7:32PM.

A motion was made by Mr. Upton, seconded by Mr. Zappola, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 7:57PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, a motion to adjourn was made by Mr. Huyck, seconded by Mr. Zappola. All Commissioners present voted in the affirmative. The meeting adjourned at 7:57PM.

MEETING ATTENDANCE:

Commissioners: Huyck, Skahen, Upton, Vander Molen, and Zappola. Chief Green, Ms. Fusco, LT Gancarz, Mr. Steinberg, FF Baker, FF Sawyer, FF Van Der Water, and FF Parry.

Kerrie Fusco
Secretary
March 10, 2026