

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

March 24, 2026

Call to Order: Mr. Vander Molen called the meeting to order at 7:00PM.

Pledge: Mr. Vander Molen

Minutes: A motion by Mr. Huyck, seconded by Mr. Zappola, to approve the minutes of the March 10th Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Report of Officer's: Chief Green reported the following:

1. The 2025 Annual Report was released at the annual banquet and will be posted on the District's website.
2. The Chief thanked the Commissioners for attending the annual banquet. He also thanked FF Nicholas, the PFA, the Benevolent Association, and DFD for their roles in making the event a success.
3. Several District personnel attended the Port City Fire Conference in Oswego. It was an excellent program. In addition to that, several District personnel attended the Syracuse St. Patrick's Day parade.
4. Several meetings have been held with mutual aid partners as the District prepares changes to the response plan that will coincide with the EMS Operating change.
5. Chief attended the Career Chiefs meeting. He participated in an informative seminar discussing the latest labor law changes.

Treasurer's Report: Chief Green reported in Ms. Fusco's absence that the 2025 audit documents have been provided to Grossman St. Amour. They will be on site the week of April 27th to do testing and complete the audit.

Vouchers: Chief Green presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Upton, seconded by Mr. Skahen, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$178,328.27. Also, pending checks (35918-35943) and ACH's amounting in total to \$141,757.97. All Commissioners present voting in the affirmative, except Mr. Vander Molen, who abstained. Motion approved.

Bank Reconciliation: None.

Correspondence: None.

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	02/28/2026	xx	xx	533
	02/28/2025	xx	xx	588

Training/Travel Requests: A motion was made by Mr. Huyck, seconded by Mr. Zappola, to approve the following training and travel request. All Commissioners present voting in the affirmative. Motion approved.

1. DPC Cowan – NYSBOC Training (Syracuse, NY) – no cost
2. Chief Green – NYS Intelligence Conference (Lake George, NY) – per diem and District vehicle use.
3. DPC Cowan – National Fallen Firefighters Memorial Weekend (National Fire Academy) – no cost

Building Use Request: None.

COMMITTEE REPORTS:

Apparatus and Equipment:

1. R-14: is still out of service and requires a moto replacement. This will be covered under warranty.
2. EVT Boyle has completed several routine repairs on E-14 and T-14.

Buildings and Grounds: Nothing of significance to report.

Finance: None.

Long-Range Planning: Chief Green reported that he is prepared to present at one of the April meetings on planning for the next several years on the organizational structure.

Personnel/Staffing: Recruits are in week 7 of the academy and progressing well. He went down for observation during week 5.

Legal: None

OLD BUSINESS:

Key Fob/ Camera Bids: No change.

NEW BUSINESS:

Potential New Aerial Travel Request:

A motion was made by Mr. Skahen, seconded by Mr. Zappola, to authorize EVT Boyle and apparatus planning members to travel to Lancaster, PA to inspect a potential aerial apparatus. All Commissioners present voting in the affirmative. Motion approved.

Executive Session:

A motion was made by Mr. Vander Molen, seconded by Mr. Huyck, to go into Executive Session to discuss a legal matter. All Commissioners present voted in the affirmative. Motion approved at 7:20PM.

A motion was made by Mr. Huyck, seconded by Mr. Upton, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 7:26PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, a motion to adjourn was made by Mr. Huyck, seconded by Mr. Upton. All Commissioners present voted in the affirmative. The meeting adjourned at 7:26PM.

MEETING ATTENDANCE:

Commissioners: Huyck, Skahen, Upton, Vander Molen, and Zappola. Chief Green.

Kerrie Fusco
Secretary
March 24, 2026