

BOARD OF FIRE COMMISSIONERS  
DeWITT FIRE DISTRICT  
DeWITT, NEW YORK

February 25, 2025

**Call to Order:** Mr. Vander Molen called the meeting to order at 7:02PM.

**Pledge:** Mr. Vander Molen

**Minutes:** A motion by Mr. Huyck, seconded by Mr. Upton to approve the minutes of the February 11<sup>th</sup> Regular Meeting. All Commissioners present voting in the affirmative except for Mr. Vander Molen who abstained. Motion approved.

**Reports of Officer's:** Chief Green reported the following:

1. Staff attended the funeral for Dave Stratton.
2. DeWitt assisted with the B&B Lumber fire.
3. Still waiting on results from ISO.
4. Updated that Station 2 has their stove and lockers in.

**Treasurer's Report:** Ms. Fusco will report under new business.

**Vouchers:** Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Huyck, seconded by Mr. Skahen, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$131,470.08. Also, pending checks (35260– 35292) and ACH's amounting in total to \$140,293.14. All Commissioners present voting in the affirmative. Motion approved.

**Bank Reconciliation:** None.

**Correspondence:** None.

**Response Statistics:**

	DATE	GENERAL	E.M.S.	TOTAL
Year-To-Date Response Stats:	01/31/2025	135	165	300
	01/31/2024	70	119	187

**Training Requests:** A motion by Mr. Huyck and seconded by Mr. Upton to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. Dave Steinberg – Leadership Accountability, Culture and Knowledge (Liverpool, NY). No cost.
2. Captain Kehoe – Fire Officer II (Tompkins County) – 40 hours of comp time
3. FF Tiss – Rope Rescue Operations (Oriskany Falls, NY)

**Building Use Request:** None

## **COMMITTEE REPORTS:**

### **Apparatus and Equipment:**

1. The subcommittee for the new pumper is working on getting their changes to the manufacturer.
2. R-14: working on getting warranty work completed regarding bumper and battery charger system.

### **Buildings and Grounds:**

3. Another heat pump and compressor went by the antique bay. Chief is getting quotes for repair and replacement.
4. Town has been in and assessing any building issues.

**Finance:** None

**Long-Range Planning:** None

### **Personnel/Staffing:**

5. Recruits are in their 3<sup>rd</sup> week at the academy.
6. Deadline for the battalion chief exam application is today.

**Legal:** Mr. Vander Molen gave an update on meeting with the Town Supervisor.

## **OLD BUSINESS:**

## **NEW BUSINESS:**

### **2024 Annual Financial Report:**

A motion was made by Mr. Skahen seconded by Mr. Upton to accept the 2024 Annual Financial Report and authorize Ms. Fusco to submit to the NYS Office of State Comptroller. All Commissioners present voting in the affirmative. Motion approved.

### **New Apparatus Financing:**

A motion was made by Mr. Skahen seconded by Mr. Huyck to authorize Ms. Fusco and Chief Green to complete and sign the lease finance application for the new pumper. All Commissioners present voting in the affirmative except for Mr. Vander Molen who abstained. Motion approved.

### **Executive Session:**

A motion was made by Mr. Skahen, seconded by Mr. Upton, to go into Executive Session to discuss a personnel and legal matter. All Commissioners present voted in the affirmative. Motion approved at 7:46PM.

A motion was made by Mr. Skahen, seconded by Mr. Upton, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:26PM.

No business was conducted during the Executive Session.

### **2026 Operation Plan Presentation:**

Chief Green gave a presentation on the proposed operational plan for 2026. Discussion was had by the Board. No action was taken.

### **C-1 2025 Chevy Tahoe Purchase:**

A motion was made by Mr. Vander Molen, seconded by Mr. Huyck to authorize Chief Green to purchase a 2025 Chevy Tahoe to replace the current C-1. The cost should not exceed \$80,000 to purchase and outfit the vehicle. The purchase is piggyback off the Franklin County contracts. All Commissioners present voting in the affirmative. Motion approved.

### **Budget Adjustments:**

A motion was made by Mr. Skahen, seconded by Mr. Upton, to authorize the budget adjustments for the purchases of a 2025 Chevy Tahoe (\$80,000) and the new pumper (\$977,000). All Commissioners present voting in the affirmative. Motion approved.

### **Travel Request:**

A motion was made by Mr. Skahen seconded by Mr. Huyck to authorize staff to travel to Ohio and Winnipeg if deemed necessary to view the new fire apparatus. All Commissioners present voting in the affirmative. Motion approved.

### **Adjournment:**

There being no further business, the motion to adjourn by Mr. Skahen, seconded by Mr. Upton. All Commissioners present voted in the affirmative. The meeting adjourned at 9:11PM.

### **MEETING ATTENDANCE:**

Commissioners: Huyck, Skahen, Upton, and Vander Molen. Chief Green, Ms. Fusco, Mr. Steinberg, and DFC Cowan.

Kerrie Fusco  
Secretary  
February 25, 2025