

BOARD OF FIRE COMMISSIONERS
DeWITT FIRE DISTRICT
DeWITT, NEW YORK

March 11, 2025

Call to Order: Mr. Vander Molen called the meeting to order at 7:04PM.

Pledge: Mr. Steinberg

Minutes: A motion by Mr. Huyck, seconded by Mr. Skahen to approve the minutes of the February 25th Regular Meeting. All Commissioners present voting in the affirmative. Motion approved.

Reports of Officer's: Chief Green reported the following:

1. He thinks they have figured out how to differentiate the calls between stations in the reporting system and will start providing those numbers regularly.
2. Transition with Station 2 is still going well. The FF's have been out and about meeting the residents and businesses and have had positive interactions.
3. Still waiting on results from ISO.
4. With the District expansion, DeWitt's Certificate of Need will need to change and reflect the new District lines. He is working with the Department of Health on this.
5. Denoyer's Tahoe's are in. The chief will schedule the pickup sometime next week.

Treasurer's Report: Ms. Fusco reported that the 2024 Annual Financial Report was submitted to NYS OSC. She also reported that the 2024 financial statement audit has been scheduled for the week of April 14th, and she is working with the auditors to provide the requested documents for the audit.

Vouchers: Ms. Fusco presented the Abstract of Claims Report. (Addendum "A"). Motion made by Mr. Upton, seconded by Mr. Huyck, to approve the General Fund Pre-paid transfer and ACH's amounting in total to \$118,664.81. Also, pending checks (35293– 35315) and ACH's amounting in total to \$33,310.51. All Commissioners present voting in the affirmative. Motion approved.

Bank Reconciliation: Motion made by Mr. Skahen, seconded by Mr. Huyck, to approve the bank reconciliations for February 2025. All Commissioners present voting in the affirmative. Motion approved.

Correspondence: None.

Response Statistics:

Year-To-Date Response Stats:	DATE	GENERAL	E.M.S.	TOTAL
	02/28/2025	269	319	588
	02/28/2024	143	233	376

Training Requests: A motion by Mr. Huyck and seconded by Mr. Upton to authorize the following training requests. All Commissioners present voting in the affirmative. Motion approved.

1. FF Cruz – NYSAFC Flashover (DeWitt Highway) – \$125 registration, no shift coverage.
2. FF Roy – Fire Instructor I (Oneida, NY) – 10 hours of shift coverage
3. Chief Green – Financial Training for Fire Districts Association (Johnstown, NY) – \$125 registration, lodging & per diem (\$223.50)
4. Chief Green – Fire & EMS Law & Management Conference (Verona, NY) - \$375 registration fee, per diem \$138.
5. Fire Apparatus Pre-Construction Conference (Dublin, OH) – Capt. Pienkowski, LT Burns, & LT Gancarz – cost not to exceed \$500/person

Building Use Request: A motion by Mr. Skahen and seconded by Mr. Huyck to authorize the building use request by Pointe East Homeowners Association for the following dates April 10th, May 13th, and June 10th. All Commissioners present voting in the affirmative. Motion approved.

COMMITTEE REPORTS:

Apparatus and Equipment:

1. The body of the demo truck has been mounted, and construction of the vehicle is moving along nicely. The estimated delivery of the truck is at the end of April.
2. E-8: had an emergency transmission repair. It is still in service, but the estimated cost is \$3,000.

Buildings and Grounds:

3. Station 2 was painted by the Town of DeWitt Parks department. They did a great job.
4. The motor on the air compressor at Station 2 went. EVT Boyle and Town Highway is looking into either repairing or replacing.
5. DeWitt has modified Station 2 to fit the new lockers.
6. Station 1 had its annual sprinkler inspection and passed.

Finance: Ms. Fusco reported that the check that was overnighted to Fort Garry Fire Trucks last week is still pending in NYS. She will be working with Solvay Bank to cancel the check and wire out the funds tomorrow.

Long-Range Planning: None

Personnel/Staffing:

7. Recruits are in their 5th week at the academy.
8. 12 people signed up for the battalion chief test, 8 open competitive and 4 promotional.
9. Mr. Vander Molen and Mr. Skahen attended the first union negotiation meeting. Going forward they have scheduled to meet on the 4th Tuesday of every month at 5pm.

Legal: Mr. Vander Molen gave an update on email with the Town Supervisor. The next meeting will be at the Town of DeWitt to start (Public Hearing). District Counsel will be in attendance. The regular meeting will start after the public hearing and will be held back at DeWitt Fire Station 1.

OLD BUSINESS: None

NEW BUSINESS: None

Executive Session:

A motion was made by Mr. Skahen, seconded by Mr. Upton, to go into Executive Session to discuss a personnel and legal matter. All Commissioners present voted in the affirmative. Motion approved at 7:35PM.

A motion was made by Mr. Skahen, seconded by Mr. Upton, to return to the General Session. All Commissioners present voted in the affirmative. Motion approved at 8:00PM.

No business was conducted during the Executive Session.

Adjournment:

There being no further business, the motion to adjourn by Mr. Skahen, seconded by Mr. Upton. All Commissioners present voted in the affirmative. The meeting adjourned at 8:00PM.

MEETING ATTENDANCE:

Commissioners: Huyck, Skahen, Upton, and Vander Molen. Chief Green, Ms. Fusco, Mr. Steinberg, and FF Nicholas.

Kerrie Fusco
Secretary
March 11, 2025